OUR MISSION

Exploring God’s world in wonder together.

OUR VISION

To create a warm, nurturing and inviting environment where children and adults support and encourage each other. To explore through play, investigation, interaction and thoughtfulness, all that they are discovering about God, themselves, their families, their communities and the world around them.

OUR PHILOSOPHY

We believe each child to be a unique individual, actively learning from their every experience, and capable of initiating and directing their own learning. Therefore we will provide an environment which encourages and supports each child to follow their interests.

We believe children learn through trusting relationships with others. We respect each child as an important member and contributor to the learning community, capable of both teaching and learning. Therefore we will seek out and encourage their contribution.

We believe each child to be an important member of their family, community, culture and society. Therefore we will welcome and seek out partnerships with children, their families and the wider community. We will provide experiences that are a part of everyday life in these communities, both inside and outside the classroom.

We believe parents to be the most important people in a child’s life, with whom the educator partners in the education of their child. Therefore we will respect and listen carefully to the child’s parents, and encourage and welcome their involvement, contribution and presence in the learning environment.

We believe the educator to be an important person in the life of a child. Therefore we will model passionate learning, respectful relationships, and always seek to learn more about the child, children and learning.
WELCOME

We are so glad you can join us and look forward to spending time together watching your child grow and develop.

STAFF

Kinder Co-ordinator: Mrs Kirsty Meese
(BTeach (birth to five years), Level II First Aid, Asthma Management, Anaphylaxis Awareness, CPR)

Educational Leader: Mrs Jane Bartholomeusz
(Dip. Teaching (Early Childhood), Grad. Dip. Special Education, Level II First Aid, Anaphylaxis Awareness, Asthma Management, CPR)

Co-educator & 4yo Liason: Ms Steph Cantwell
(Cert. III Children’s Services, Level II First Aid, Anaphylaxis Awareness, Asthma Management)

Registrar: Mrs Jodie Davis

Principal: Mr Andy Callow

HOURS OF OPERATION

Monday, Tuesday, Thursday and Fridays: 9am – 3pm
WHAT TO BRING

Please name all personal items.

- Easy to open bag with one wide opening.
- Draw string library bag.
- Complete change of clothes in a plastic bag in the bottom of your child’s bag.
- Clear, named drink bottle filled with water. No juice or cordial please.
- Easy to open, named lunch box containing a healthy lunch and one small snack.
- Piece of fruit to share.
- Bath towel in a calico bag for resting on. This will remain at the centre.
- Family photo in a frame.

Please do not bring toys from home.

‘Snails’ by Jorja Wragg and Mia Bangay

Snails are really good at hiding and sliding,
Slithering and finding
Leaves in our garden
Jorja Wragg (Age 5)
WHAT TO WEAR

There is no inappropriate weather, only inappropriate clothing. Clothes need to protect children and foster independence.

Please name all clothing items.

- BHCS Kinder T-shirt.
- BHCS wide brimmed sunhat in summer. This will remain at the centre.
- Clothes to get dirty in. (Clothes may get paint, clay, sand or mud on them.)
- Clothes and shoes for running, crawling, climbing and hanging upside down in. Closed shoes. No thongs or Crocs.
- Shoes your child can put on independently.
- Easy to remove jackets or jumpers.
- Beanie, warm and waterproof coat, gumboots.
- Named, waterproof over-pants. (optional for little Kinders)
- BHCS sports uniform is optional.

No skinny jeans or skirts without leggings please. Skirts will need to be removed for climbing.
WHAT TO EAT

We have a healthy eating policy. No packaged food, fruit juices or cordial please.

Please be aware that there may be children attending with allergies and/or risk of anaphylactic reaction.

Please name all containers.

Nude food, please. No gladwrap or packets.

For a full day:
  • A healthy lunch including a fruit/vegetable, main lunch, and one other snack

For AM only:
  • A fruit/vegetable and one other snack

For PM only:
  • A main lunch, and one other snack

Some ideal snacks include: fruit, sultanas, crackers, cheese, vegetables, tuna, boiled egg, popcorn, dip, small round container of yoghurt. No lollies or chocolates please.
SIGNING IN AND OUT

On arriving, please sign next to your child’s number in the sign-in book. Please also write down the name of the person who will collect your child. This person needs to be listed on your enrolment form as authorised to collect your child. You will be required to see a staff member if you need to add someone to your list. Children must be signed out before leaving.

A DAY AT KINDER

When you arrive, please fill in the sign in book, and wait for the door to be opened. Stay for a play, or say goodbye with a kiss and hug.

During circle time, we sing, dance, or talk about things we’ve discovered that morning. The children are then free to explore the materials inside or out, and to spend time developing play or projects of their choice.

Children can help themselves to fruit, vegetables or water as they wish throughout the morning.

We always play outside, regardless of the weather, experiencing the changing seasons. Children are free to use any of the materials in the outdoor learning space to develop their own or group games or projects.

At lunchtime we thank God for our food and friends. We sit together to eat and share.

After a rest and relaxation time, uninterrupted play time is provided. We finish singing our Goodbye blessing.

French and Library classes occur once a week for our big kinders.

At home time, please wait in the foyer until the door is opened. Please sign your child out of the sign in book, and come in to collect your child. Your child will be called to say goodbye to the teachers, and will then come to greet you.
ART, CRAFT AND PLAY

Children will spend most of their time learning through self directed play. As such, children will not be bringing a lot of ‘craft’ home, unless it is of their own design and choosing.

Staff will be guided by the children’s interests in developing the program. Staff may respond immediately to develop and extend a child’s interest, or develop the interest in a variety of ways over a number of days or weeks.

We try to allow the children lots of time to explore and develop their play. Natural materials, recycled items and items from the home are used. In this way, children use their imagination to create play items, and problem solve to find the materials they need to suit their purpose.

We will provide an art material over several weeks to allow the children time to fully explore the material, finding different ways to use the materials over time. Other materials, such as paint are always available.

Adults are always welcome to play or work around the room or yard, cooking, gardening, cleaning, crafting. Children are always welcome to help and contribute to their group in this way.
BEHAVIOUR GUIDANCE POLICY

We strive to build a co-operative community amongst those involved at the Kindergarten where everyone is able to learn, to be cared for and to contribute to the well being of others. For young children this means learning to flow along with activities, and learning how to get along together.

Children will be encouraged to participate in the group to the best of their ability, taking into consideration their age, interest and skills.

Rhythms, routines and consistent rules help children to feel secure and know what is expected of them. The teacher will plan ahead to develop routines, teach rules, and prevent problems by providing appropriate activities for both social and individual play.

Children will be reminded of routines and rules when necessary in a positive way. E.g. “We use quiet voices inside.” or “We use kind hands.”

Older children, teachers and adults will model good behaviour and enable younger children to follow and learn. For example, an adult may say sorry on behalf of a child to model the appropriate behaviour, thank children who are helping to clean up or say ‘excuse me’, ‘please’ and ‘thank you’ to the children and adults.

Children will be encouraged to be responsible for their own actions, with assistance from the teacher or helper if necessary. E.g. A child may clean up his or her spilt drink, or put away toys he or she has used. An adult may say, “It sounds like not everyone is happy here, do you think you need to choose another activity?”, “I will help you tell each other how you feel.” or “How can we fix this problem?”

Children will be encouraged to help themselves and others, and to seek assistance when necessary. For example, children are taught to use words in conflict situations to say, “Stop, I don’t like it.” If this doesn’t help, they are asked to come to an adult to say, “I need help.” Children are also taught to say, “Welcome, come and play” unless someone is disrupting the game. Then we say, “Stop, I don’t like it,” and get help from the teacher.
If a child interrupts play or hurts another child, the teacher or helper will model the appropriate behaviour, and redirect the child to another play activity or to spend some time on a quiet activity with the teacher or helper. 

For example, “Are you o.k.? We use kind hands. Come and do a puzzle with me.” The teacher may seek the advice of other senior teachers in how to guide behaviour.

Behaviour which is out of character or causes ongoing concern will be discussed with a child’s parents.

If behaviour causes ongoing concern, professional consultation may be suggested or sought to assist a child, parents and teacher. Referral will only occur after discussion and agreement between the parents and teacher.

**BIRTHDAYS**

Please note: There may be children with severe allergies attending the Kinder who are at risk of anaphylaxis.

Birthdays are a special celebration. A week prior to your child’s birthday, please arrange with the teacher a day to bring in a watermelon wedge to share. No lollies or chocolates please. Birthday celebrations are a good day to stay and play. Other family members are welcome to attend too. You might like to tell us a story about your child. Please speak to your child’s teacher to arrange your child’s birthday celebration.
CLOTHING

Clothing needs to protect children from injury and foster a feeling of independence.

We enjoy outdoor play every day, climbing, running, digging, painting, sand play, mud play and other active and ‘messy’ activities. Please help your child wear clothes and shoes suitable for these activities. Closed toed shoes, no thongs or Crocs please.

Please help your child look after themselves independently by providing clothes and shoes that are easy to get on and off by themselves. Layers, such as a shirt and a jacket are a good choice, as your child can warm up or cool down as necessary.

All clothes, bags, lunchboxes and drink bottles should be named. Please refrain from sending your child to the Kinder with TV or game characters on their clothes, and lunchbox. E.g. Lego, Thomas the Tank Engine, Dora the Explorer

Summer
From September 1 to May 1 please make sure your child has a black BHCS wide brimmed sunhat. Sunsmart clothing that covers the shoulders is also required. School hats with a BHCS logo can be purchased at:

Alinta Uniforms
Open Tuesdays from 8am to 10am and Thursday from 2pm to 4pm. The shop is located on School premises.

All information is available on the Alinta website at www.alintaapparel.com.au Once you register you will be able to book a fitting, see the uniform pricing and even shop online.

Waterproof and Winter Clothing

Waterproof clothing is compulsory. Please ensure your child has the necessary items by the start of the year.

On cold days children need a warm winter hat and a warm coat. Gumboots are good for keeping feet dry.

Spare clothes
Please send a full set of spare clothes, season appropriate, in a plastic bag in the bottom of your child’s bag.
COMMUNICATION

We endeavour to communicate with families in a number of ways. This includes the following:-

- The foyer window and noticeboard
- The calendar on our website at www.bhcs.vic.edu.au
- School Newsletter
- Emails

Should you have any questions or are at all concerned, please speak to your child’s teacher. We love to hear from you! Your feedback allows us to tailor our program to best suit the class.

Feel free to speak to the teacher at any time. If the matter is more involved, please try to make an appointment, so the matter can be discussed privately.
COMPLAINTS POLICY

1. Should you have a concern please speak to your child’s teacher in the first instance. To ensure the matter remains confidential and are not held within your child’s hearing please make an appointment. Should you feel uncomfortable discussing the matter you may choose to write the teacher a letter. To arrange an interview either speak directly to the teacher or phone 9754 6435. Having discussed the matter, please allow a day or two for staff to make a considered response.

2. If the matter concerns the day to day running of the Kinder Program, and the teacher feels it is appropriate, the matter will be discussed with senior staff. An appropriate staff member will then contact you to talk about the results of the discussion.

3. If an agreement cannot be reached, the matter can then be taken to the Principal. To bring a matter to the Principal, please write a letter and leave it with Reception. Please ensure your contact details are included so the issue can be discussed with you.

4. If an agreement still cannot be reached, the proprietor of a children’s service, in this case the BHCS Board, must deal with and respond to a complaint relating to the children’s service. The matter will be dealt with as soon as practicable and as discreetly as practicable. A letter to the BHCS Board should be addressed to ‘The Secretary of the BHCS Board’ and mailed to the school, or left with Reception. The school address is Wattle Valley Road, Belgrave Heights, 3160.

You may contact the Department of Education and Early Childhood Development, Eastern Region on 9265 2400.

All complaints will be treated with respect to privacy.
HOW TO HELP

Parents are required to assist in the Kinder a minimum of two times per year.

- Some of the ways you can help out include: Duty Roster, Working Bee, reading to children, attending excursions or events, bringing recycled supplies, offering skills/talents/interests, attending Bush Kinder, gardening committee, social committee, washing roster.

- You can put your name down to help out during a session. Younger children are welcome to attend while you are on duty. Your assistance helps the Kinder to run smoothly. Your presence is appreciated by your child, and helps the other children to get to know you.

- On your rostered day, please help the children where necessary, but allow the children to try something before offering help. Always ask if a child would like help, before assisting them.

- Please join us for our songs and story. At other times, there may be dishes to do, or paint to clean up. Play with the children or enjoy a cup of tea and a chat.

- Please feel free to bring whatever skills you have into the group; gardening, woodwork, cooking, singing, sewing, reading stories, sitting quietly, being noisy, running around etc. There is no need to arrange a special teaching time or activity with the children (although you can if you like), just allow the children to see you doing something that you enjoy.

- Please put your name on our washing roster to take home washing.

EMERGENCY PROCEDURES

In an emergency, we will seek treatment by a medical practitioner, hospital or ambulance service, or other emergency personnel, as authorised on your child’s enrolment form. This may involve your child leaving the premises with emergency personnel or staff. You or one of your emergency contacts as listed on your child’s enrolment form will be contacted as soon as practical.

Procedures for specific emergencies are contained within the School’s Emergency Management Plan. If you would like to see a copy, please speak to Reception.
ENROLMENT PROCEDURES

If you would like to enrol a child at BHCS, please contact the Registrar, Jodie Davis on 9754 6435 or registrar@bhcs.vic.edu.au. Following a school tour, please submit an enrolment form. You will be contacted to confirm if a place is available.

Children must be aged at least three years old to commence Kinder.

EXCURSIONS AND EVENTS

Excursions provide an opportunity for children to experience new places, and to learn in a different environment. Excursions are provided to extend the children’s current interests, or allow children to explore the world. Parents are always welcome on excursions.

You will be notified in writing of any excursions off the school premises. You will be required to give permission in writing for your child to attend each excursion off school premises. Regular outings within the school premises will be listed on the notice board.

A special event will be held each term to which all families are invited.

FEE PAYMENT

An annual account will be sent out to each family in mid to late February. There are a number of options for you to choose from regarding payment instalments and methods. These will be explained in a letter with your account. Please contact the school on 9754 6435 for more information.

CHILDCARE BENEFIT

We are registered Childcare Provider.

If you believe you are eligible for a childcare benefit through Centrelink, contact the Finance Department to organise a receipt.
FOOD

We have a healthy eating policy; therefore food provided to children should be healthy food.

Children need to bring a fruit or vegetables to share each day. They will also need to bring their own wholesome, low sugar, simple and easy to manage lunch. No sweets or packaged food please. Please use named reusable containers to store food. Water will always be available for children to drink.

Sometimes we will cook together. Each child’s needs are considered and catered for, so please speak to the teacher if your child has allergies or special food needs.

Please ask the teacher about any allergies or special food considerations before bringing in celebration or birthday food to share.

ILLNESS AND MANAGEMENT OF

If your child is unwell, please keep them at home. A busy day with others is not the best place for anyone when they are unwell. It is a good idea to give your child another 24 hours at home to recover after feeling unwell.

For Gastroenteritis (vomiting and/or diarrhoea) please allow 48 hours after the last episode before returning to the Kinder.

If your child becomes unwell whilst at the Kinder, you or your emergency contact will be contacted to come and collect your child. Your child will be cared for and offered a quiet place to lie down in the Kinder or the sickbay located in Reception, until your arrival.

INFECTIOUS DISEASE AND MANAGEMENT OF

Please notify the teacher as soon as possible if your child contracts an infectious disease. Parents will be notified of the illness (but not of your child’s name) so they can keep an eye out for similar symptoms in their child.

A list of infectious diseases and how long to stay absent from Kinder is at the end of this handbook.
MEDICATION

Please see staff if your child requires medication while they are at Kinder. All medication to be administered must be written in the medication book and signed by parents authorising staff to administer it. Medication must be in its original container displaying the expiry date and instructions, as well as having the name of the child on it.

If you child requires medication on standby in case of an allergic reaction, we will require a letter of permission signed by a doctor.

Please note staff will sign this book when medication is administered.

SAFETY AND PROTECTION FROM HAZARDS

Emergencies
Please alert the teachers and Reception of any emergency.

Fences, gates and doors, playground
Please ensure you always shut gates and doors, watching out for children’s fingers. Children may not play with gates and doors. Please ensure that only children you have signed out and are responsible for leave with you.

First aid
If your child is injured, staff will apply first-aid and note it in the Accident and Incident Form. All BHCS teaching and Kinder staff are trained in first-aid. Staff will notify you, and ask you to also sign the Accident and Incident Form.

Hazards
Broken or damaged equipment should be reported to staff immediately. If you see a hazard to children, please notify staff.

Kitchen and hot drinks
Please do not allow children into the kitchen. When having a hot drink please keep your drink out of reach of children.

Smoking
Please note BHCS is a smoking free environment.
SUNSMART GUIDELINES

1st of September - 5 things to remember
1st of May - Hats off day

1. **Shade** - Try to use shade whenever possible.

2. **Sun protective clothing** - SunSmart recommends loose fitting, close weave clothing that covers as much skin as possible during outside activities. Tops with elbow length sleeves, and if possible, collars and knee length or longer style shorts and skirts are best.

3. **Hats** –
   a. Broad brimmed hats should have a brim of at least 7.5 cm (6 cm for very young children)
   b. A legionnaire hat should have a front peak and the long, back flap should meet at the sides of the peak.
   c. bucket hats should have a deep crown and a brim of at least 5 cm for young children

4. **Sunglasses** - Eyes, like skin, can be damaged by exposure to UV radiation. SunSmart suggests, where practical, wearing close fitting, wrap around sunglasses that cover as much of the eye area as possible. The sunglasses should meet Australian Standard 1067 (Sunglasses: Category 2, 3 or 4) and preferably be marked EPF (eye protection factor) 10.

5. **Sunscreen** - Sunscreen screens out UV radiation but does not completely block it out, so some UV radiation still reaches our skin. Sunscreen should never be the only method of sun protection nor should it be used to stay out in the sun longer. Always check the expiry date.

   Children learn by example.
   Parents, please wear a hat when you stay to play.
TOYS FROM HOME

Please leave all personal toys at home. If your child would like to bring something to show, we do love to receive special nature treasures: flowers, seed pods, stones, feathers, fleece, or small cardboard boxes and cardboard tubes.

WITHDRAWAL FROM THE PROGRAM

We understand that for various reasons you may wish to withdraw your child from the program. In this instance, it is imperative to notify the school in writing. One school term’s notice is required, or one term’s fees will be charged in lieu of notice.

Children do miss a child when he or she leaves. Please inform the teacher of your child’s last day so that with your agreement we can arrange a time to say goodbye, and pray for God’s blessing for your child in any new endeavours.

A WORD ABOUT HEAD LICE

If your child has head lice, please inform the teacher as soon as possible. Other parents will be notified (but not of your or your child’s name) to check their child’s hair for head lice. A child with head lice cannot attend the program until treatment has begun. As a precaution, please check your child’s hair for head lice each school holidays.

How to check for head lice

- Apply conditioner to dry hair aiming to cover each hair from root to tip.
- Detangle the hair using an ordinary comb.
- Immediately comb the hair with a fine tooth lice comb.
- Wipe the conditioner off the fine tooth comb onto a paper tissue and look for lice. They are small and brownish in colour, with six legs.
- Repeat the combing for every part of the head at least 5 times.
- Also examine the comb for lice.

This method can be used to treat head lice if continued every second day for 8 – 10 days.
Minimum Period of Exclusion from Schools and Children's Services Centres for Infectious Diseases Cases and Contacts

The following table indicates the minimum period of exclusion from schools and children’s service centres required for infectious diseases cases and contacts as prescribed under Regulations 13 and 14 of the Health (Infectious Diseases) Regulations 2001 — Schedule 6. In this Schedule 'medical certificate' means a certificate of a registered medical practitioner.

<table>
<thead>
<tr>
<th>Conditions</th>
<th>Exclusion of cases</th>
<th>Exclusion of contacts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amoebiasis (Entamoeba) histolytica)</td>
<td>Exclude until diarrhoea has ceased</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Campylobacter</td>
<td>Exclude until diarrhoea has ceased</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Chicken pox</td>
<td>Exclude until fully recovered or for at least 5 days after the eruption first appears. Note that some remaining scabs are not a reason for continued exclusion</td>
<td>Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded</td>
</tr>
<tr>
<td>Conjunctivitis</td>
<td>Exclude until discharge from eyes has ceased</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Diarrhoea</td>
<td>Exclude until diarrhoea has ceased or until medical certificate of recovery is produced</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Diphtheria</td>
<td>Exclude until medical certificate of recovery is received following at least two negative throat swabs, the first not less than 24 hours after finishing a course of antibiotics and the other 48 hours later</td>
<td>Exclude family/household contacts until cleared to return by the Secretary</td>
</tr>
<tr>
<td>Haemophilus type b (Hib)</td>
<td>Exclude until medical certificate of recovery is received</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Hand, Foot and Mouth disease</td>
<td>Until all blisters have dried</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>Exclude until a medical certificate of recovery is received, but not before 7 days after the onset of jaundice or illness</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Herpes ('cold sores')</td>
<td>Young children unable to comply with good hygiene practices should be excluded while the lesion is weeping. Lesions to be covered by dressing, where possible</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Human immuno-deficiency virus infection (HIV/AIDS)</td>
<td>Exclusion is not necessary unless the child has a secondary infection</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Impetigo</td>
<td>Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Influenza and influenza like illnesses</td>
<td>Exclude until well</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Leprosy</td>
<td>Exclude until approval to return has been given by the Secretary</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Disease</td>
<td>Exclusion Period</td>
<td>Exclusions</td>
</tr>
<tr>
<td>---------------------------------</td>
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<td>----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Measles</td>
<td>Exclude for at least 4 days after onset of rash</td>
<td>Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. If unimmunised contacts are vaccinated within 72 hours of their first contact with the first case they may return to school</td>
</tr>
<tr>
<td>Meningitis (bacteria)</td>
<td>Exclude until well</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Meningococcal infection</td>
<td>Exclude until adequate carrier eradication therapy has been completed</td>
<td>Not excluded if receiving carrier eradication therapy</td>
</tr>
<tr>
<td>Mumps</td>
<td>Exclude for 9 days or until swelling goes down (whichever is sooner)</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Poliomyelitis</td>
<td>Exclude for at least 14 days from onset. Re-admit after receiving medical certificate of recovery</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Ringworm, scabies, pediculosis (head lice)</td>
<td>Re-admit the day after appropriate treatment has commenced</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Rubella (german measles)</td>
<td>Exclude until fully recovered or for at least four days after the onset of rash</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Salmonella, Shigella</td>
<td>Exclude until diarrhoea ceases</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Severe Acute Respiratory Syndrome (SARS)</td>
<td>Exclude until medical certificate of recovery is produced</td>
<td>Not excluded unless considered necessary by the Secretary</td>
</tr>
<tr>
<td>Streptococcal infection (including scarlet fever)</td>
<td>Exclude until the child has received antibiotic treatment for at least 24 hours and the child feels well</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Trachoma</td>
<td>Re-admit the day after appropriate treatment has commenced</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Tuberculosis</td>
<td>Exclude until receipt of a medical certificate from the treating physician stating that the child is not considered to be infectious</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Typhoid fever (including paratyphoid fever)</td>
<td>Exclude until approval to return has been given by the Secretary</td>
<td>Not excluded unless considered necessary by the Secretary</td>
</tr>
<tr>
<td>Verotoxin producing <em>Escherichia coli</em> (VTEC)</td>
<td>Exclude if required by the Secretary and only for the period specified by the Secretary</td>
<td>Not excluded</td>
</tr>
<tr>
<td>Whooping cough</td>
<td>Exclude the child for 5 days after starting antibiotic treatment</td>
<td>Exclude unimmunised household contacts aged less than 7 years and close child care contacts for 14 days after the last exposure to infection or until they have taken 5 days of a 10 day course of antibiotics</td>
</tr>
<tr>
<td>Worms (Intestinal)</td>
<td>Exclude if diarrhoea present</td>
<td>Not excluded</td>
</tr>
</tbody>
</table>

Exclusion of cases and contacts is NOT required for Cytomegalovirus Infection, Glandular fever (mononucleosis), Hepatitis B or C, Hookworm, Cytomegalovirus Infection, Molluscum contagiosum, or, Parvovirus (erythema infectiosum fifth disease).
TERM DATES 2015

Term 1  Monday, 2 February – Friday, 27 March at 1pm

Term 2  Tuesday, 14 April – Friday, 26 June at 1pm

Term 3  Wednesday, 15 July – Friday, 18 September at 1pm

Term 4  Tuesday, 6 October – Tuesday, 8 December at 1pm

Please check the School’s website calendar for additional dates

Belgrave Heights Christian School Kinder
www.bhcs.vic.edu.au
Belgrave Heights Christian School
Wattle Valley Road
Belgrave Heights, 3160

School Office: 9754 6435
office@bhcs.vic.edu.au

Kinder: 9754 6435 Ext: 250

Enrolments: 9754 6435
registrar@bhcs.vic.edu.au

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kmeese@bhcs.vic.edu.au
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North-Eastern Region
Phone: 9265 2400